

Introduced by: BERNICE STERN

Proposed No: 78-484

5/24/78

ORDINANCE NO. 3786

AN ORDINANCE relating to the Policy Development Commission; stating its purpose, altering its committee structure and clarifying the responsibilities of its staff; amending Ordinance 2208, Sections 3, 4, 5, 10, 11, and 12, K.C.C. 20.20.010, 20.20.020, 20.20.030, 20.20.080, 20.20.090, and 20.20.100; adding new sections to Ordinance 2208, and K.C.C. 20.20; and repealing Ordinance 2208, Sections 6, 7, 8, and 9, and K.C.C. 20.20.040, 20.20.050, 20.20.060, and 20.20.070.

SECTION 1. Ordinance 2208, Section 3, and K.C.C. 20.20.010 are amended to read as follows:

Creation and purpose. A Policy Development Commission is created involving citizens of King County in an advisory capacity to assist in planning for land use, transportation systems, utilities, public facilities, recreation, housing, community development, conservation, human services and capital improvements. The basic purpose of the Policy Development Commission is to provide effective opportunities for the citizens of King County to participate in the policy making processes of county government. The Policy Development Commission is authorized to collect information on public policy issues of concern, to assist in the dissemination to the public of information pertinent to county government, and to undertake programs designed to enhance citizen participation in county government.

NEW SECTION. SECTION 2. Policy Development Commission and Board of Directors--Composition. The Policy Development Commission shall consist of:

- (1) A board of directors of 18 members appointed as provided in Section 5 (a) of this ordinance, and
- (2) 100 citizens appointed as provided in Sections 5 (b) of this ordinance.

SECTION 3. Ordinance 2208, Section 4, and K.C.C. 20.20.020 are amended as follows:

1 Authority of ((~~commission~~)) Board of Directors.

2 (a) The ((~~commission~~)) Board of Directors may make  
3 recommendations to the Executive and Council based on conclusions  
4 of its own and of ((~~the-named~~)) its committees. It may also:

5 (1) Advise regarding the adoption or modification of the  
6 comprehensive plan of the County;

7 (2) Advise regarding comprehensive land use policy,  
8 concerns of local or special areas, and provide guidelines or  
9 framework for consideration of area zoning matters;

10 (3) Advise regarding official controls for the proper  
11 implementation of the comprehensive plan;

12 (4) Investigate and make recommendations on matters  
13 suggested by the County Council, the County Executive, or upon  
14 the initiative of the ((~~commission~~)) Board of Directors;

15 (5) Establish a steering committee for the purpose of  
16 evaluating and advising the ((~~commission~~)) Board of Directors  
17 on the current and anticipated work program of the commission  
18 and its committees, advising on the agendas for ((~~commission~~))  
19 Board of Directors meetings, advising on the operating policies  
20 and procedures of the commission ((~~7-its-committees7~~)) and the  
21 administrative functions of the Policy Development Commission  
22 ((~~coordinator~~)) administrator. The chairperson of the  
23 ((~~commission~~)) Board of Directors shall serve as ((~~is~~)) the  
24 chairperson of the steering committee. ((~~and-appoints-members-of~~  
25 ~~the-commission-to-serve-on-the-steering-committee-at-the-chair-~~  
26 ~~person's-pleasure-)~~) The vice-chairperson of the Board of  
27 Directors shall serve as the vice-chairperson of the steering  
28 committee.

29 (6) Establish ((~~special-ad-hoc-subcommittees-for-no-longer~~  
30 ~~than-six-month's-duration-for-a-single-purpose-of-interest-to~~  
31 ~~the-commission~~)) study committees on selected issues, set time  
32 periods for the life of the committees, make assignments to and  
33

1 receive reports and recommendations from the committees.

2 The chairperson of the Board of Directors shall designate  
 3 committee membership from the membership of the Commission,  
 4 and shall name the committee chairpersons who shall be members  
 5 of the Commission. In the event that a committee requires special  
 6 resources in order to carry out a particular assignment effective-  
 7 ly, the chairperson may, with the consent of the board, name indi-  
 8 viduals who are not members of the Commission to serve, up to a  
 9 maximum of one fifth of the total membership of such committee.

10 (7) Establish a work program to be reviewed by the County  
 11 Executive and the County Council and coordinated with the work  
 12 priorities of the Executive and Legislative branches.

13 SECTION 4. Ordinance 2208, Section 5, and K.C.C. 20.20.030  
 14 are amended as follows:

15 Rules adoption. The ~~((commission))~~ Board of Directors and  
 16 committees shall adopt rules for the transaction of their  
 17 business and each shall keep a public record of their transac-  
 18 tions, findings and determinations. ~~((7provided-that-e))~~  
 19 Official recommendations to the Executive and Council shall be  
 20 by the affirmative vote of not less than a majority of the total  
 21 members of the ~~((commission))~~ board. Such recommendations shall  
 22 be by a recorded motion which shall incorporate the findings of  
 23 the ~~((commission))~~ board and the reasons for its action.

24 NEW SECTION. SECTION 5. Policy Development Commission  
 25 and Board of Directors--Appointment and Terms.

26 (a) Appointments and terms of members of the Board of  
 27 Directors shall be as follows:

28 (1) A chairperson and a vice-chairperson of the Board of  
 29 Directors shall be appointed from the Board members by the  
 30 County Executive and subject to Council confirmation. The term  
 31 of the incumbent chairperson shall end June 30, 1979, and that  
 32 of the incumbent vice-chairperson shall end June 30, 1978.

1 Thereafter the terms of the chairperson and vice-chairperson  
2 shall be for a two-year period commencing July 1, of each second  
3 year following that determined herein. The chairperson and vice-  
4 chairperson shall be eligible for reappointment only once.

5 (2) Nine members of the Board of Directors shall be  
6 appointed by the County Executive and subject to Council confir-  
7 mation. Other than the chairperson and vice-chairperson, members  
8 presently serving on the commission shall continue as members of  
9 the board but shall draw lots to determine three members whose  
10 terms shall end June 30, 1978 and four members whose terms shall  
11 end June 30, 1979. Thereafter the terms for directors shall be  
12 for a two-year period commencing July 1, of each second year  
13 following that determined by lots. Board members shall be  
14 eligible for reappointment only twice.

15 (3) Nine members of the Board of Directors shall be  
16 appointed by the County Executive from nominees of County  
17 councilmembers and subject to Council confirmation. The Council  
18 shall nominate one director from each Council district. Members  
19 presently serving on the commission shall continue as members of  
20 the board, but shall draw lots to determine five members whose  
21 terms shall end June 30, 1978, and four members whose terms shall  
22 end June 30, 1979. Thereafter the terms of office for members  
23 shall be for a two-year period commencing July 1, of each second  
24 year following that determined by lots. Board members shall be  
25 eligible for reappointment only twice.

26 (b) Appointment and terms of the other members of the  
27 Policy Development Commission shall be as follows:

28 One Hundred citizens resident in the County shall be  
29 appointed by the County Executive as members of the policy  
30 Development Commission. Such appointments shall be effective  
31 upon confirmation of the County Council. One-half of the  
32 appointments by the County Executive shall be made from nominees  
33 of the County Council members. Citizens of the County presently

1 serving a s committee members shall continue in that capacity,  
 2 but shall draw lots to determine the one-half whose terms shall  
 3 end June 30, 1979, and the one-half whose terms shall end  
 4 June 30, 1981. Thereafter the terms of these commission members  
 5 shall be for a four-year period commencing July 1, or each  
 6 fourth year following that determined by lots. These commission  
 7 members shall be eligible for reappointment only once, but may  
 8 also be eligible for appointment to the Board of Directors as  
 9 provided in subsection (a) of this section.

10 (c) Consideration should be given to selecting members  
 11 from as broad a geographic and demographic representation as  
 12 possible and who have demonstrated interest and knowledge of the  
 13 issues to be considered.

14 SECTION 10. Ordinance 2208, Section 10, and K.C.C. 20.20.080  
 15 are hereby amended as follows:

16 Vacancies (~~((filling))~~). (a) Vacancies (~~((in))~~) on the  
 17 commission (~~((or-committees))~~) shall be filled by appointment in  
 18 the same manner in which the members are initially appointed as  
 19 provided in Section (~~((s-20-20-060-and-20-20-070-))~~) 5 of this  
 20 ordinance. Nominations to fill vacancies caused by the expira-  
 21 tion of terms shall be filed at least thirty days preceding the  
 22 expiration of the terms, and nominations to fill other vacancies  
 23 shall be filed within thirty days of the creation of the vacancy.  
 24 Appointment to a vacated position shall be for the unexpired  
 25 portion of the term. (~~((If-no-appointment-for-a-position-has-been~~  
 26 ~~made-within-seventy-five-days-of-the-effective-date-of-the~~  
 27 ~~vacancy,--that-position-may-be-filled-by-majority-vote-of-the~~  
 28 ~~County-Council-))~~)

29 (b) A member of the commission who misses three consecutive  
 30 regular meetings, or at least one-half of the meetings during  
 31 any six month period of the board or committee of which he or she  
 32 is a member, without prior approval of the appropriate  
 33

1 chairperson, may be removed as follows: (1) by recommendation  
 2 of the board, and (2) majority vote of the County Council de-  
 3 claring the position vacant.

4 SECTION 11. Ordinance 2208, Section 11, and K.C.C. 20.20.090  
 5 are amended as follows:

6 ~~((Committee))~~ Policy Development Commission staff services.

7 (a) ~~((Committees-herein-established))~~ The Board of Direc-  
 8 tors and its committees shall receive staff service from the  
 9 appropriate agencies of county government. These staff services  
 10 shall be coordinated by ((a)) the Policy Development Commission  
 11 ~~((coordinator))~~ administrator.

12 (b) With regard to all commission assignments, the admin-  
 13 istrator shall receive direction from the Chairperson and Vice-  
 14 Chairperson of the board. The ((policy-development-commission  
 15 ~~coordinator))~~ administrator shall be appointed by the County  
 16 Council in consultation with the Chairperson and Vice-Chairperson  
 17 of the board. The administrator ~~((policy-development-commission~~  
 18 ~~and))~~ shall provide administrative support for the commission  
 19 and shall be responsible for the efficient flow of all commission  
 20 work ~~((and))~~ and direction of the Policy Development Commission  
 21 staff with the approval of the Chairperson and Vice-Chairperson.

22 ((b)) (c) Administrative support shall consist of, but not  
 23 be limited to the following:

24 (1) Prepare commission agendas and maintain records of  
 25 commission activities;

26 (2) Coordinate staff support services provided by the  
 27 appropriate agencies of county government;

28 (3) Assure the proper preparation of policy reports and  
 29 motion reports for ((commission)) Board of Directors considera-  
 30 tion;

31 (4) Transmit policy reports and motion reports adopted by  
 32 the ~~((commission))~~ Board of Directors to the County Council and  
 33 the County Executive;

1 (5) Prepare an annual report of the work of the commission;  
2 (6) Establish and maintain effective communication channels  
3 with the public and the media;

4 (7) Coordinate the work of the commission with the policy  
5 development priorities of the County Council and the County  
6 Executive;

7 (8) Advise the County Executive and County Council on the  
8 membership needs of the commission;

9 (9) Facilitate public involvement in issues of interest to  
10 the commission.

11 SECTION 12. Ordinance 2208, Section 12, and K.C.C. 20.20.100  
12 are amended as follows:

13 Powers limited. Nothing herein shall be construed to mean  
14 that the commission and ((committees)) the Board of Directors  
15 created herein, or any committees which may be established  
16 pursuant to this ordinance, are delegated any executive or  
17 legislative power, authority or responsibility.

18 SECTION 13. Ordinance 2208, Sections 6, 7, 8, and 9,  
19 K.C.C. 20.20.040, 20.20.050, 20.20.060, and 20.20.070 are each  
20 repealed.

21 INTRODUCED AND READ for the first time this 30<sup>th</sup>  
22 day of May 1978.

23 PASSED this 10<sup>th</sup> day of July, 1978.

24 KING COUNTY COUNCIL  
25 KING COUNTY, WASHINGTON

26 Bernard Stern  
27 Chairman

28 ATTEST:

29 Dorothy M. Queen DEPUTY  
30 Clerk of the Council

31 APPROVED this 20<sup>th</sup> day of July, 1978.

32 [Signature]  
33 King County Executive